

TITLE 106 - NEBRASKA STATE ENERGY OFFICE

MAR 29 1994

CODE 008 - Elements of the Technical Analysis Grant

008.01 Application Submittal Procedures. Any eligible School District desiring to receive a grant for a Technical Analysis may prepare and submit an application. The following information shall be a part of the application:

008.01A. the School District name, number, county, mailing address, state legislative district, congressional district, class, federal taxpayer identification number, and telephone number;

008.01B. identification of the Building for which the grant is requested including:

008.01B1. name or other identification of the Building and its location, and legislative district if different than the School District administrative office;

008.01B2. description of the Building's function(s);

008.01B3. ownership of the Building;

008.01B4. age of the Building and remaining life expectancy;

008.01B5. annual operating hours;

008.01B6. size of the Building expressed in gross square feet of conditioned floor area;

008.01B7. monthly energy consumption and cost records for the preceding twelve months; and

008.01B8. all certifications required under 005.05A.

008.02. Technical Analysis Contract. The School District shall contract with the engineer or architect who submitted the accepted proposal for the performance of the Technical Analysis. The School District shall include the following conditions in the contract:

008.02A. the completion of a Technical Analysis according to the requirements set forth in Code 006. The School District may include these requirements by reference or include a copy of the appropriate rules and regulations in the actual contract;

MAR 29 1994

008.02B. payment for the Technical Analysis shall not be made by the School District until the Technical Analysis has been accepted by the Agency as complete; and

008.02C. the Technical Analysis shall be completed and delivered to the School District within three months of the signing of the contract.

008.03 School District Review. At the first School District Board meeting following the receipt of the Technical Analysis, the School District shall review and determine if it meets the provisions of the contract. If the Technical Analysis does not satisfy these provisions, the School District shall return the report to the Technical Analyst with a list of changes which must be made in order to make the report acceptable to the School District and notify the Agency in writing of the action.

008.04 Request For Payment. When the School District has determined that the Technical Analysis is acceptable under the provisions of its contract with the Technical Analyst, it shall mail a copy of the report to the Agency with:

008.04A. a copy of the invoice for the Technical Analysis; and

008.04B. a copy of the School District's Board minutes accepting the Technical Analysis.

008.05 Costs Allowable for a Technical Analysis Grant Request. Only those costs directly related to the preparing of the Technical Analysis described in Code 006 are eligible.

008.06 Agency Acceptance. The Agency shall review the Technical Analysis for completeness, accuracy, consistency and reasonableness; may choose to perform an on site review of the Building(s) evaluated; and shall choose one of the following options and notify the School District of its decision within thirty days:

008.06A. if the Agency determines the Technical Analysis is substantially complete and acceptable, it shall issue payment to the School District for the actual cost of the Technical Analysis up to the maximum of the grant award;

008.06A1. when the actual cost of the Technical Analysis exceeds the grant amount, the School District may be eligible for a loan under the School District Energy Efficiency Program and is exempt from the spending lid as specified in Nebraska R.R.S §77-3434.

008.06B. If the Agency determines the Technical Analysis is deficient, it shall ~~refuse~~ ^{MAF 29 1994} the report and return a list of deficiencies to the School District and the Technical Analyst. Within ninety days of the receipt of the list of deficiencies the School District shall:

008.06B1. verify the Technical Analyst has received the list of deficiencies;

008.06B2. require the Technical Analyst to make corrections to the report;
and

008.06B3. obtain, review and submit the corrected report to the Agency.

008.07 Payment. Upon notification of the acceptance of the Technical Analysis by the Agency, the School District may pay the Technical Analyst for the cost of preparing the Technical Analysis.